



# Office of Children and Family Services

Andrew M. Cuomo  
Governor

52 WASHINGTON STREET  
RENSELAER, NY 12144

Sheila J. Poole  
Acting Commissioner

## Administrative Directive

<b>Transmittal:</b>	16-OCFS-ADM-05
<b>To:</b>	Commissioners of Social Services Voluntary Agency Domestic Violence Residential Program Providers
<b>Issuing Division/Office:</b>	Administration
<b>Date:</b>	March 3, 2016
<b>Subject:</b>	<b>Rest-of-State Domestic Violence State Aid Rates for January 1, 2016, through December 31, 2016</b>
<b>Suggested Distribution:</b>	Rest of State Domestic Violence Providers Directors of Social Services Accounting Supervisors
<b>Contact Person(s):</b>	<a href="mailto:AnneMarie.Mosby@ocfs.ny.gov">Anne Marie Mosby (518) 474-1361, AnneMarie.Mosby@ocfs.ny.gov</a> ; or <a href="mailto:David.Haase@ocfs.ny.gov">David Haase (518) 474-1361, David.Haase@ocfs.ny.gov</a>
<b>Attachments:</b>	A – Rest-of-State Domestic Violence Residential Programs 2016 Per Diem Rates. B – Key to Agency- Specific Rate Chart C – Agency- Specific Rate Chart of 2016 Rest of State DVSARs

### Filing References

Previous ADMs/INFs	Releases Cancelled	NYS Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
<a href="#">15-OCFS-ADM-09</a>		18 NYCRR Part 408	SSL §131- u		

### I. Purpose

The purpose of this Administrative Directive (ADM) is to issue the 2016 domestic violence state aid rates (DVSARs) for licensed domestic violence (DV) residential programs outside of the five boroughs of New York City (Rest of State). These DVSARs are for the period January 1, 2016, to December 31, 2016. A separate directive is issued annually for licensed DV residential programs located within the five boroughs of New York City.

## II. Background

The NYS Office of Children and Family Services (OCFS) issues DVSARs annually to local departments of social services (LDSSs) in an ADM, advising them of the methodology approved by the Division of the Budget (DOB) for the purchase of services from licensed agencies providing residential DV services. Rates contained in these ADMs must be used by the LDSSs in the contracts they negotiate with voluntary agency providers of DV services. Issuance of these rates is governed by Social Services Law §131-u and the applicable regulations at 18 NYCRR Part 408.

## III. Program Implications

The DVSARs that are promulgated in this ADM have been calculated using the approved 2016 DV rate methodology for residential rest-of-state programs, which is the same methodology used in previous years except for the elimination of a “surplus penalty” (see 16-OCFS-ADM-03).

The application of the approved rate methodology for licensed residential DV programs includes the following features:

- The DV Per Diem Rates for 2016 have been proposed for the following cost-of-living adjustment (COLA) factors:
  - Personal Service (PS) = 2%
  - Non-Personal Service (NPS) = 0%
  - Food Add-On = 3%
- DV Per Diem Rates established by LDSSs prior to the implementation of the current DV rate methodology continue to be grandfathered in where those rates are higher than the applicable DV Flat Per Diem Rate. Affected programs will continue to receive the higher of either the grandfathered-in rate or the DV Flat Per Diem Rate as the basis for determining the current DVSARs for those programs.
- Programs that reported surpluses from government income in the base year will no longer have DVSARs that reflect a calculated rate reduction factor. The revision made in 16-OCFS-ADM-03 of the DVSAR allocation methodology that was originally set forth in 92 LCM-34 has eliminated the surplus penalty from the DVSAR methodology.
- The Food Add-On component of the DVSARs is a negotiated item between the DV residential program agency and the LDSS where the program is located. The Food Add-On is included in DVSARs when the agency and the LDSS formally request the Food Add-On Rate in writing to OCFS. Thereafter, the Food Add-On Rate is included as part of the DVSAR for the specified program until OCFS is notified otherwise.

- OCFS will consider revisions to the DVSAR for the following reasons:
  - The Food Add-On Rate needs to be either added or deleted from the DVSAR; or
  - The DVSAR reflects an incorrect DV Flat Per Diem Rate for the program type and size.

**Agencies have 30 days from the issuance of a DVSAR to appeal the published rate. All appeals must be in writing and mailed to:**

**Mr. David Haase, Manager  
State Aid Rates Unit  
Bureau of Budget Management  
Office of Children and Family Services  
52 Washington Street, Room 314 South  
Rensselaer, NY 12144**

#### **IV. Required Action**

The DVSAR rates noted in Attachments A and C must be paid by the LDSS to licensed DV residential agencies providing residential care to eligible victims of domestic violence during the period of January 1, 2016, to December 31, 2016.

#### **V. Effective Date**

The effective date of this policy is January 1, 2016.

*/s/ Derek J. Holtzclaw*

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**Issued By:**

Name: Derek J. Holtzclaw

Title: Associate Commissioner for Financial Management

Division/Office: Administration

**ATTACHMENT A****NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS****REST-OF-STATE\*  
DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS  
2016 PER DIEM RATES****EFFECTIVE JANUARY 1, 2016, TO DECEMBER 31, 2016**

<b>DV Program Type</b>	<b>2016 Base Rate</b>	<b>2016 Food Add-On</b>
20 Beds or Less Shelter	\$102.77	\$5.93
21 Beds or More Shelter	\$85.08	\$5.93
Safe Dwellings	\$80.36	\$8.46
Safe Home Networks	\$35.86	\$8.46

\* Rest of State includes all domestic violence programs located outside of the five boroughs of New York City.

## ATTACHMENT B

### NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

#### K E Y: Agency-Specific Rate Chart

The following codes may appear in the columns that specify the rates for each program:

UR: Under Review

CODE: This is the Facility ID. The first letter identifies the regional office responsible for oversight, as follows:

Buffalo Regional Office	-B
Rochester Regional Office	-R
Syracuse Regional Office	-S
Albany Regional Office	-A
Spring Valley Regional Office (former Yonkers Regional Office)	-Y

FI: The FI column indicates whether the DVSAR includes a Food Add-On Rate. An F in that column indicates that a Food Add-On is included in the DVSAR.

## ATTACHMENT C

**New York State Office of Children and Family Services  
State Aid Rates for Residential Domestic Violence Programs  
Rest of State  
January 1 – December 31, 2016**

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
A New Hope Center, Inc.	S491341			\$80.36			
ACCORD Corp	B021310			\$88.82	F		
Advocacy Center of Tompkins County	S501338			\$88.82	F		
Willow Domestic Violence Center (formerly Alternatives for Battered Women, Inc.)	R261226	\$91.01	F				
Behavioral Health Services North, Inc.	A091323, A091324			\$80.36			
Brighter Tomorrows, Inc.	Y471102	\$108.70	F				
C.A.C.H.E., Inc.	Y481306			\$80.36			
Catholic Charities of Herkimer County	S211340			\$88.82	F		
Catholic Charities of Montgomery County	A271353			\$88.82	F		
Catholic Charities of Saratoga, Warren, and Washington Counties	A413344			\$88.82	F		
Catholic Charities of Schoharie County	A431317			\$88.82	F		
Cattaraugus Community Action, Inc.	B041313			\$80.36			
Cayuga/Seneca Community Action Agency, Inc.	S051307			\$80.36			

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
Center for Safety and Change (formerly Rockland Family Shelter, Inc.)	Y391205	\$108.70	F				
Chances and Changes, Inc.	R241227	\$108.70	F				
Chenango County Catholic Charities – DVAC (Nan’s)	S081312			\$88.82	F		
Child and Family Services of Erie County – Haven House	B142218	\$85.08					
Community Action of Greene County, Inc. – Greene – A	A191244	\$108.70	F				
Community Action of Greene County, Inc. – Columbia – B	A191215	\$108.70	F				
Delaware Opportunities, Inc.	A121321			\$80.36			
Domestic Violence Services of Saratoga County	A411311			\$88.82	F		
Equinox, Inc.	A011201	\$91.01	F				
Family and Children’s Services of Niagara, Inc.	B291315	\$108.70	F				
Family Counseling Center of Fulton, Inc.	A171325			\$88.82	F		
Family of Woodstock, Inc.	Y511211	\$108.70	F				
Grace Smith House, Inc. – N	Y131209	\$108.70	F				
Grace Smith House, Inc. – P	Y131208	\$108.70	F				
House of Faith Ministry	M666200	\$108.70	F				
Lewis County Opportunities, Inc.	S231339			\$80.36			
Liberty Resources, Inc.	S251318			\$80.36			
My Sister’s Place – Shelter 1	Y551233	\$108.70	F				
My Sister’s Place – Shelter 2	Y551232	\$108.70	F				

AGENCY	CODE	PROGRAM OR SHELTER	FI	SAFE DWELLING	FI	SAFE HOME	FI
The Safe Center LI, Inc.(formerly Nassau County Coalition Against DV, Inc.)	Y281214	\$108.70	F				
Northern Westchester Shelter, Inc. – Hope’s Door	Y552231	\$108.70	F				
Opportunities for Otsego, Inc.	A361301			\$88.82	F		
Orange Co. Safe Homes, Inc.	Y331234	\$108.70	F				
Oswego County Opportunities, Inc.	S351104	\$108.70	F				
Pathstone (Rural Opportunities, Inc.)	B341309			\$88.82	F		
Putnam Nothern Westchester Women’s Resource Center, Inc.	Y371236	\$108.70	F				
Salvation Army of Elmira – Safe House	R071229	\$108.70	F				
Salvation Army of Jamestown	B061105	\$108.70	F				
SOS Shelter, Inc.	S031230	\$108.70	F				
St. Lawrence Valley Renewal House, Inc.	S451304			\$80.36			
St. Lawrence Valley Renewal House, Inc.	S451402					\$35.86	
Steuben Churchpeople Against Poverty, Inc.	R461228	\$108.70	F				
LI Against DV(formerly Suffolk County Coalition Against DV, Inc.	Y472210	\$108.70	F				
The Retreat, Inc.	Y473235	\$108.70	F				
Unity House of Troy, Inc.	A381217	\$102.92	F				
Vera House, Inc.	S311101	\$94.28	F				

<b>AGENCY</b>	<b>CODE</b>	<b>PROGRAM OR SHELTER</b>	<b>FI</b>	<b>SAFE DWELLING</b>	<b>FI</b>	<b>SAFE HOME</b>	<b>FI</b>
Vera House, Inc.	S311303			\$88.82	F		
Victims Assistance Center of Jefferson County, Inc.	S221103	\$108.70	F				
Victims Resource Center of the Finger Lakes, Inc.	R541337			\$80.36			
YWCA of Cortland New York, Inc.	S111342			\$80.36			
YWCA of Genesee County	B181308			\$88.82	F		
YWCA of Niagara	B292316			\$88.82	F		
YWCA of Schenectady	A421216	\$108.70	F				
YWCA of the Mohawk Valley (Hall House)	S301108	\$108.70	F				
YWCA of the Mohawk Valley (Lucy's House)	S301349			\$88.82	F		