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Governor

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
52 WASHINGTON STREET  
RENSSELAER, NY 12144

**Gladys Carrión, Esq.**  
Commissioner

### Administrative Directive

<b>Transmittal:</b>	08-OCFS-ADM-02
<b>To:</b>	Local District Commissioners Voluntary Agency Residential Domestic Violence Providers
<b>Issuing Division/Office:</b>	Administration
<b>Date:</b>	March 19, 2008
<b>Subject:</b>	Rest-of-State Domestic Violence State Aid Rates for January 1, 2008, through December 31, 2008
<b>Suggested Distribution:</b>	Directors of Services Accounting Supervisors
<b>Contact Person(s):</b>	Jim Smith (518) 402-0096 or Dan Zeidman (518) 474-1384; or by e-mail at <a href="mailto:Jim.Smith@ocfs.state.ny.us">Jim.Smith@ocfs.state.ny.us</a> or <a href="mailto:Daniel.Zeidman@ocfs.state.ny.us">Daniel.Zeidman@ocfs.state.ny.us</a>
<b>Attachments:</b>	A – 2008 Domestic Violence Flat Per Diem Rates B – Key to Agency-Specific Rate Chart C – Agency-Specific Rate Chart of 2008 DVSARs
<b>Attachments Available On – Line:</b>	The Rate Charts are available on the Rate Setting page of the OCFS Internet site, and can be accessed by clicking on the link below. Rate Charts are updated as needed. <b>Link to Internet Site:</b> <a href="http://www.ocfs.state.ny.us/main/rates/">http://www.ocfs.state.ny.us/main/rates/</a>

#### Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
		18 NYCRR Part 408	SSL 131-u		

## **I. Purpose**

The purpose of this Administrative Directive (ADM) is to issue the 2008 Domestic Violence State Aid Rates (DVSARs) for licensed Domestic Violence (DV) residential programs in the Rest-of-State counties outside New York City. These DVSARs are for the period January 1, 2008, to December 31, 2008. A separate directive is issued for licensed DV residential programs in New York City.

## **II. Background**

Annually, the Office of Children and Family Services (OCFS) issues DVSARs to local social services districts, advising them of the methodology approved by the Division of the Budget for the purchase of services from licensed residential DV agencies. Rates contained in these documents must be used by local social services districts in the contracts they negotiate with voluntary agency providers of DV services. Issuance of these rates is governed by Social Services Law §131-u and the applicable regulation at 18 NYCRR Part 408.

## **III. Program Implications**

The DVSARs that are promulgated in this ADM have been calculated using the approved 2008 DV rate methodology for residential programs in the Rest-of-State counties outside New York City. Local social services districts are required to pay these rates to licensed DV residential agencies providing residential care to eligible victims of domestic violence for the period January 1, 2008, to December 31, 2008.

The approved rate methodology for licensed residential DV programs includes the following features:

- The Domestic Violence Flat Per Diem Rates are revised to include an overall cost-of-living adjustment (COLA) of approximately 2.6 percent. The DVSARs for each program are revised accordingly.
- DV per diem rates established by local social services districts prior to the implementation of the current DV rate methodology continue to be grandfathered-in where those rates are higher than the applicable DV Flat Per Diem Rate. Affected programs will continue to receive the higher of either the grandfathered-in rate or the DV Flat Per Diem Rate as the basis for determining the current DVSARs for those programs.
- Programs that reported surpluses from government income in the base year will have DVSARs that reflect a rate reduction equal to the amount of the surplus. Based on the approved DV rate methodology, surpluses are defined as total government revenue in excess of total allowable spending, as reported by the agency for each DV residential program.

- The Food Add-On component of the DVSAR continues to be a negotiated item between the DV residential agency and the local social services district where the program is located. The Food Add-On is included in the DVSAR when a local social services district formally requests it in writing to OCFS. Thereafter, the Food Add-On is included as part of the DVSAR for the specified program until OCFS is otherwise notified.
- Requests to exceed the DV Flat Per Diem Rates are not allowed, barring the exception mentioned above for grandfathered-in rates that continue to be higher than the DV Flat Per Diem Rates. OCFS will consider other revisions to the DVSAR for the following reasons:
  - when the Food Add-On needs to be either added or deleted from the DVSAR;
  - when a program's base-year surplus is incorrectly calculated or applied to the DVSAR; or
  - when the DVSAR reflects an incorrect DV Flat Rate Per Diem.

**Agencies have thirty (30) days from the issuance of a DVSAR to appeal the published rate. All appeals must be in writing and sent to: Mr. Daniel Zeidman, Chief Rate Analyst, Rate Setting Unit, Office of Children and Family Services, 52 Washington Street, South Building, Room 314, Rensselaer, NY 12144.**

#### IV. Other

Copies of this information should be shared with Economic Security and Services staff.

For questions regarding this ADM, please contact:

Jim Smith at (518) 402-0096; or by email at [Jim.Smith@ocfs.state.ny.us](mailto:Jim.Smith@ocfs.state.ny.us)

Dan Zeidman at (518) 474-1384; or by email at [Daniel.Zeidman@ocfs.state.ny.us](mailto:Daniel.Zeidman@ocfs.state.ny.us)

*/s/ Thomas S. Tipple*

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#### **Issued By**

Name: Thomas S. Tipple

Title: Deputy Commissioner for Administration

Division/Office: Administration

## ATTACHMENT A

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

REST-OF-STATE\*  
DOMESTIC VIOLENCE RESIDENTIAL PROGRAMS  
2008 FLAT PER DIEM RATES

Effective January, 1, 2008, through December 31, 2008

DV Program Type	20 Beds or Less	21 Beds or More	Food Add-On
Programs/Shelters	\$94.38	\$78.18	\$5.30
Safe Dwellings	\$73.74	N/A	\$7.55
Safe Homes	\$32.94	N/A	\$7.55

\* Rest-of-State includes all Domestic Violence Programs outside of New York City.

NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES  
STATE AID RATES FOR RESIDENTIAL DOMESTIC VIOLENCE PROGRAMS

**K E Y - Agency-Specific Rate Chart**

The following codes may appear in the columns that specify the rates for each program:

UR - Under Review

CODE: This is the Facility ID. The first letter identifies the Regional Office responsible for oversight, as follows:

Buffalo Regional Office	= B
Rochester Regional Office	= R
Syracuse Regional Office	= S
Albany Regional Office	= A
Yonkers Regional Office	= Y

FI: The FI column indicates whether the DVSAR includes a Food Add-On Rate. An F in that column indicates that a Food Add-On is included in the DVSAR.

## ATTACHMENT C

New York State Office of Children and Family Services  
**State Aid Rates for Residential Domestic Violence Programs**  
**Rest of State**  
 January 1, 2008 – December 31, 2008

AGENCY	CODE		PROGRAM OR SHELTER	FI		SAFE DWELLING	FI		SAFE HOME	FI
A New Hope Center, Inc.	S491341					\$73.74				
A New Hope Center, Inc.	S491413								\$32.94	
ACCORD Corporation, Inc.	B021310					\$81.29	F			
Advocacy Center of Tompkins County	S501338					\$81.29	F			
Advocacy Center of Tompkins County	S501338								\$32.94	
Alternatives for Battered Women, Inc.	R261226		\$83.48	F						
Behavioral Health Svcs North (STOP DV), Inc.	A091323, A091324					\$73.74				
Brighter Tomorrows, Inc.	Y471102		\$99.68	F						
C.A.C.H.E., Inc.	Y481306					\$73.74				
Catholic Charities of Herkimer County	S211340					\$81.29	F			
Catholic Charities of Montgomery County	A271353					\$81.29	F			
Catholic Charities of Saratoga Warren & Wash.Co.	A413344					\$81.29	F			
Catholic Charities of Schoharie County	A431317					\$81.29	F			
Cattaraugus Community Action, Inc.	B041313					\$73.74				
Cayuga/Seneca Community Action Agency, Inc.	S051307					\$73.74				
Chances and Changes, Inc.	R241227		\$99.68	F						
Chenango County Catholic Charities-DVAC (CVP)	S081405								\$32.94	
Chenango County Catholic Charities-DVAC (Nan's)	S081312					\$76.14	F			

Child and Family Services of Erie Co.- Haven House	B142218		\$70.36						
Child and Family Services of Erie Co.- Safe Haven	B142409							\$40.49	F
Community Action of Franklin Co., Inc. - (Comlinks)	A161322, A161355					\$81.29	F		
Community Action of Greene Co., Inc. - Columbia - B	A191215		\$95.23	F					
Community Action of Greene Co., Inc. - Greene - A	A191244		\$99.68	F					
Community Services for the Dev. Disabled, Inc.	B141328					\$105.00			
Delaware Opportunities, Inc.	A121321					\$73.74			
Domestic Violence Services (Saratoga Co.)	A411311					\$81.29	F		
Equinox, Inc.	A011201		\$84.40	F					
Family & Children's Services of Niagara, Inc.	B291315		\$99.68	F					
Family Counseling Center of Fulton, Inc.	A171325					\$81.29	F		
Family Counseling Services of the Finger Lakes, Inc.	R321401							\$32.94	
Family of Woodstock, Inc.	Y511211		\$99.68	F					
Grace Smith House, Inc. - Northeast	Y131209		\$99.68	F					
Grace Smith House, Inc. - Poughkeepsie	Y131208		\$99.68	F					
Lewis County Opportunities, Inc.	S231339					\$73.74			
Liberty Resources, Inc.	S251318					\$73.74			
My Sister's Place- Mamaroneck	Y551233		\$94.38						
My Sister's Place- Yonkers	Y551232		\$94.38						
Nassau County Coalition Against DV, Inc.	Y281214		\$99.68	F					
Northern Westchester Shelter, Inc. The	Y552231		\$99.68	F					
Opportunities For Otsego, Inc.	A361301					\$81.29	F		
Orange County Safe Homes Project, Inc.	Y331234		\$94.38						

Orange County Safe Homes Project, Inc.	Y331414							\$32.94	
Oswego County Opportunities, Inc.	S351104		\$99.68	F					
Putnam Northern Westchester Women's Res. Ctr., Inc.	Y371236		\$99.68	F					
Retreat, Inc. The	Y473235		\$99.68	F					
Rockland Family Shelter, Inc.	Y391205		\$99.68	F					
Rural Opportunities, Inc.	B341309					\$81.29	F		
Salvation Army of Elmira - Safe House	R071229		\$99.68	F					
Salvation Army of Jamestown	B061105		\$99.68	F					
SOS Shelter, Inc.	S031230		\$99.68	F					
St. Lawrence Valley Renewal House, Inc.	S451304					\$73.74			
St. Lawrence Valley Renewal House, Inc.	S451402							\$32.94	
Steuben Churchpeople Against Poverty, Inc.	R461228		\$99.68	F					
Suffolk Co. Coalition Against DV, Inc.	Y472210		\$99.68	F					
Unity House of Troy, Inc.	A381217		\$99.68	F					
Vera House, Inc.	S311101		\$94.28						
Vera House, Inc.	S311303					\$81.29	F		
Victims Assistance Center of Jefferson Cty, Inc.	S221103		\$91.88	F					
Victims Resource Center of the Finger Lakes, Inc.	R541337					\$73.74			
YWCA of Cortland New York, Inc.	S111342					\$73.74			
YWCA of Genesee County	B181308					\$81.29	F		
YWCA of Niagara	B292316					\$81.29	F		
YWCA of Schenectady	A421216		\$99.68	F					
YWCA of the Mohawk Valley (Hall House)	S301108		\$99.68	F					
YWCA of the Mohawk Valley (Lucy's House)	S301349					\$81.29	F		