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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 91 LCM-132

Date: July 26, 1991

Division: Family and Children
Services

TO: Local District Commissioners

SUBJECT: Protection of Sources of CPS Reports

ATTACHMENTS: Attachment A: CPS Program Manual, Chapter X, Section B,
pages 16&17, is not available on-line

This memorandum is to inform you about a page replacement to the CPS Program Manual which will be included in CPS Program Manual Update 91-1. The Manual update is currently being sent for printing and release to social services districts.

The Manual was amended to reaffirm the statutory standards for protecting the identity of the source of the report, particularly in situations where the respondent or law guardian seeks the identity of the source as part of discovery in a Family Court Act Article 10 proceeding. Further, this change will help assure compliance with Federal requirements (45 CFR 1340.14) for protecting the identity of any person reporting suspected child abuse and maltreatment where it is believed that such disclosure would jeopardize the life or safety of such person. The Department is reminding social services districts in this page replacement of your responsibility to protect the identities of the source of the report and of the existing state statutory provisions which are available to meet this responsibility.

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Attachment A of this memorandum becomes effective upon receipt of this memorandum.

Should you have questions regarding this matter, please contact your Family and Children Service Regional Office Representative for further information.

Joseph Semidei
Deputy Commissioner
Division of Family and
Children Services