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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 91 LCM-106

Date: May 31, 1991

Division: Administration

TO: Local District Commissioners

SUBJECT: Rodriguez v. Cuomo HEAP Claims - 1989-1990

ATTACHMENTS: NONE

Recently, all districts received an advance to cover payments made to households eligible for 1989-90 HEAP benefits in accordance with the Rodriguez v. Cuomo court order. These advances were based on the number of eligible households previously denied or excluded from the PA Automated payment process as reported on the 1989-90 Rodriguez v. Cuomo report.

All local districts were requested to submit a separate Monthly Statement of Expenditures and Claims for the Home Energy Assistance Program (RF-8) to the Department's Claims Unit. This claim was to be labeled "Rodriguez v. Cuomo." For local districts that have not yet submitted Rodriguez v. Cuomo claims, we ask that they not be entered into the Automated Claiming System (ACS). A separate RF-8 paper claim should be submitted.

If your district has already entered a claim labeled "Rodriguez v. Cuomo" on the ACS, no further action is required. We will reverse it out of ACS so the claims do not get counted against 1990-91 allocations. If your district has entered these claims on the ACS and has not identified them as Rodriguez v. Cuomo, please enter a supplemental claim onto the ACS to reverse it and submit a separate RF-8 paper claim for these expenditures.

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As you are aware, all districts were required to make the subject payments by April 30, 1991, therefore the deadline for submission of the paper claim forms (RF-8) is June 30, 1991. Should your district not expend the entire advance as of June 30, 1991, the remaining advance will be subject to recovery through the claims settlement process.

If you have any questions regarding the above, please contact Roland Levie at 1-800-342-3715, extension 4-7549 or Marvin Gold at (212)804-1108.

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Richard Radzynski  
Director  
Local Financial Operations  
Office of Financial Management