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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 91 LCM-78

Date: May 1, 1991

Division: Income Maintenance

TO: Local District Commissioners

SUBJECT: Needs Assessment Hearings on Development of the 1991-92 Home  
Energy Assistance Program (HEAP) State Plan

ATTACHMENTS: Attachment I - Notice of Public Hearings - available  
on-line  
Attachment II - Registration Form - available on-line

This is to advise you that the New York State Department of Social Services will conduct three needs assessment public hearings on the development of the 1991-92 Home Energy Assistance Program (HEAP) State plan. A copy of the public notice, which is scheduled to appear in newspapers Statewide on May 1, 1991, is enclosed.

The hearings will be held on the dates and at the locations listed below:

New York City - Monday, May 13, 1991 from 10:30 am to 1:00 pm, 3rd  
Floor, Room 308, 80 Maiden Lane, New York, NY 10038

Buffalo - Tuesday, May 14, 1991 from 10:00 am to 12:00 pm, Part I,  
Walter J. Mahoney State Offices, 65 Court Street, Buffalo, NY 14201

Albany - Wednesday, May 15, 1991 from 10:00 am to 12:00 pm, 488  
Broadway, 4th Floor Conference Room, Albany, NY 12207.

If you wish to testify, please refer to the enclosed registration form.

Written comments will also be accepted. Written comments must be received by May 24, 1991 and should be directed to:

John C. Fredericks, Director  
Bureau of Energy Programs  
New York State Department of Social Services  
40 N. Pearl Street  
Albany, NY 12243

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As these needs assessment hearings provide an important opportunity for local districts to provide input into the 1991-92 Program, we strongly urge you to testify and/or provide written comments.

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Oscar R. Best, Jr.  
Deputy Commissioner  
Division of Income Maintenance

New York State Department of Social Services

PUBLIC HEARINGS  
TO  
PROVIDE FOR PUBLIC INPUT ON THE DEVELOPMENT OF THE  
NEW YORK STATE PLAN  
FOR THE 1991-92 HOME ENERGY ASSISTANCE PROGRAM (HEAP)

New York City, May 13, 1991 in Room 308, 3rd Floor, 80 Maiden Lane, New York, NY 10038

Buffalo, May 14, 1991 in Part I, Walter J. Mahoney State Offices, 65 Court Street, Buffalo, NY 14201

Albany, May 15, 1991 in the 4th floor conference room, 488 Broadway, Albany, NY 12207

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Persons wishing to present their views at any of these hearings are requested to complete this reply form as soon as possible and mail to:

Mr. John C. Fredericks, Director                      Telephone: 1-800-342-3715  
Energy Bureau    Extension 4-9321  
New York State Department of    or  
Social Services    (518) 474-9321  
40 North Pearl Street  
7th Floor, Section D  
Albany, New York 12243

To assure your pre-registration, please respond three days prior to the scheduled hearing date, or call the above number if you have any questions.

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I plan to attend the public hearing in (please check):

- \_\_\_\_\_ New York City (May 13, 1991)
- \_\_\_\_\_ Buffalo (May 14, 1991)
- \_\_\_\_\_ Albany (May 15, 1991)

I plan to make a public statement at the hearing. I will limit my statement to a maximum of five minutes and I will provide three copies of my prepared statement.

NOTE: There will not be any photocopying facilities available at the hearing.

STATEMENTS SHOULD BE LIMITED TO COMMENTS ON THE DEVELOPMENT OF THE NEW YORK STATE PLAN FOR THE 1991-92 HOME ENERGY ASSISTANCE PROGRAM (HEAP) ONLY.

NAME \_\_\_\_\_  
TELEPHONE \_\_\_\_\_  
TITLE \_\_\_\_\_  
AFFILIATION \_\_\_\_\_  
ADDRESS \_\_\_\_\_

PUBLIC NOTICE  
1991-92 Home Energy Assistance Program  
Public Hearing Scheduled

In accordance with the Low Income Home Energy Assistance Act of 1981, as amended, the State of New York provides for public input on the development of the 1991-92 New York State Plan for the Low-Income Home Energy Assistance Program (LIHEAP).

PUBLIC HEARING: Public hearings will be conducted at the following locations:

- o New York City, Monday, May 13, 1991 from 10:30 A.M. to 1:00 P.M., 3rd floor, Room 308, 80 Maiden Lane, New York, NY 10038
- o Buffalo, Tuesday, May 14, 1991 from 10:00 A.M. to 12:00 P.M., Part I, Walter J. Mahoney State Offices, 65 Court Street, Buffalo, NY 14201
- o Albany, Wednesday, May 15, 1991 from 10:00 A.M. to 12:00 P.M., 488 Broadway, 4th floor conference room, Albany, NY 12207.

Comments and suggestions regarding the design of the 1991-92 HEAP are requested in the following areas:

- o targeting low-income households most in need of heating assistance
- o income eligibility guidelines
- o benefit levels
- o eligibility of households receiving government rent subsidies
- o ways to reduce administrative costs

Individuals/organizations wishing to present their views at this hearing should register by calling 1-800-342-3715, extension 4-9321. Persons who have pre-registered will be called upon first to speak, others will be called in the order which they register.

Speakers must limit their testimony to five minutes and submit three (3) copies of their statements.

Written comments on the development of the 1991-92 New York State Home Energy Assistance Program Plan will be accepted no later than May 24, 1991. Comments should be addressed to:

John C. Fredericks, Director  
Bureau of Energy Programs  
New York State Department of Social Services  
7-D  
40 North Pearl Street  
Albany, New York 12243