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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 90 LCM-199

Date: December 7, 1990

Division: Income Maintenance

TO: Local District Commissioners

SUBJECT: Interim Food Stamp Data Analysis Reports for 10/1/89 - 3/30/90

ATTACHMENTS: "Data Analysis Report - Overissuances, Ineligibles, Underissuances; Statewide FS-QC Reviews; 10/1/89 Through 3/30/90 Review Period (With Upstate Case Detail)" - not available on-line.

The Statewide food stamp error rate decreased from 14.4% for the annual period ending 9/89 to 11.74% for the first six months of the current period. Upstate, the error rate decreased slightly from 11.89% to 11.07%. In New York City, the error rate dropped significantly from 15.80% to 12.06%.

Upstate, the top error element in both PA and NPA Food Stamps was Earned Income.

- o The principal agency error was failure to take correct action on reported changes. The principal client error was failure to report changes to the local district.

Suggested Corrective Action

1. Ensure that your current Wage Reporting procedures are being followed and that your line staff are taking timely and accurate actions.
2. Ensure that monthly reports are processed timely and accurately.
3. Ensure that staff use the proper budgeting methodology and amount when budgeting earned income.
4. Share and discuss these reports with staff to ensure that they are aware of the major causes for errors.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance