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| LOCAL COMMISSIONERS MEMORANDUM |  
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Transmittal No: 90 LCM-168

Date: October 19, 1990

Division: Operations

TO: Local District Commissioners

SUBJECT: Local District IV-D Cooperative Arrangements

ATTACHMENTS: NONE

In July, 1989, federal regulations governing IV-D Cooperative Arrangements were revised to require that any cooperative arrangement entered into after October 1, 1989 must include specific provisions to be a compliant arrangement. In addition, all existing cooperative arrangements which were in place prior to October 1, 1989 must be reviewed and revised, if necessary, by October 1, 1990.

On August 5, 1985, the Department issued an Administrative Directive, 85-ADM-32, which detailed all specific requirements local districts must include in their IV-D cooperative arrangement(s). The requirements in that directive mirror the provisions of the revised federal regulations.

Your district may have existing cooperative arrangements or purchase of service agreements with automatic renewal clauses which were entered into prior to 1986, and which may contain provisions that do not conform to the requirements of 85-ADM-32.

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To ensure compliance with federal mandates, district staff should review all IV-D cooperative arrangements and purchase of service agreements to ensure that they contain all the specific requirements noted in 85-ADM-32. Any arrangement found to be deficient should be revised immediately, with the complete revised arrangement submitted to the Office of Child Support Enforcement for prior approval. If your revised cooperative arrangements are finalized by the quarter ending December 31, 1990, your district will be deemed compliant with the October, 1990 mandate. Every effort should be made to meet that deadline.

If you have any questions concerning cooperative arrangements, please contact your district's OCSE county representative.

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Gregory M. Kaladjian  
Executive Deputy Commissioner