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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 90 LCM-62

Date: May 4, 1990

Division: Income Maintenance

TO: Local District Commissioners

SUBJECT: JOBS Conference Information

ATTACHMENTS: Conference Program Suggestions - (available on-line).

The State Department of Social Services has initiated planning for a Statewide conference concerning the Job Opportunities and Basic Skills program. While it is anticipated the conference will deal with a range of issues dealing with policy, program details and staff development, we are requesting your assistance in identifying key areas/issues which should be addressed.

The conference has been tentatively scheduled for November 19-21, 1990, at the Desmond Americana in Albany.

The attached survey identifies a number of topics for plenary and workshop sessions. Please identify the topics which you believe would be most helpful in assisting you and your staff in the implementation of the JOBS program.

We are requesting the topics be prioritized or ranked with #1 representing the topic with the greatest significance or importance.

Please use the comments section to include additional topics or ideas for conference activities.

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Please return your survey by May 25, 1990 to

JOB'S Conference Coordinator
Bureau of Employment Programs
Floor 7B
40 North Pearl Street
Albany, New York 12243

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance

Conference Program Suggestions

<u>Plenary Sessions</u>	<u>Ranking</u>
1. <u>Legislative Panel</u> <ul style="list-style-type: none">o Congressional Stafferso State Legislatorso HHS Representatives	_____
2. <u>Interagency Panel</u> <ul style="list-style-type: none">o SED, DOL, JTPC	_____
3. <u>"Expert" Panel</u> - to discuss: labor market trends, research findings or identify major issues APWA - MDRC - NGA - noted author type	_____
4. <u>SDSS Agency Panel</u> IM - Services - Employment - Child Care	_____
5. <u>"JOBS" States</u> - What they've found Representatives from other states, HHS	_____
6. <u>JOBS Issues Panel</u> Selected topics by LDSS, SDSS or other states' representatives	_____
<u>Workshop Sessions</u>	
1. Assessment	_____
2. Approval of Training	_____
3. Coordination/Consultation with other Service Providers	_____
4. Conciliation Procedures	_____
5. JOBS Questions/Answers Session (open forum)	_____
6. Child Care IVA Authorization Procedures/Reporting	_____
7. Transitional Benefits	_____
8. Child Care, e.g., Slot Development, Start Up	_____
9. Target Population(s), e.g., Services to the Client Under 24	_____
10. JOBS Reporting	_____
11. Satisfactory Progress for Education, Training Programs	_____

Workshop Sessions

Ranking

- | | |
|---|-------|
| 12. Systems Issues - Redesign of Subsystem
or Training on Changes to
Employment Subsystem | _____ |
| 13. Expanding Program Duration to Meet
the 20 Hour Limit | _____ |
| 14. Client Orientation | _____ |
| 15. Regional Meetings Organized on Open
Forum or Select Topics | _____ |
| 16. Claiming | _____ |

Comments

Please return these survey comments by May 25, 1990 to

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