



## Office of Children and Family Services

ANDREW M. CUOMO  
Governor

SHEILA J. POOLE  
Acting Commissioner

August 14, 2015

Dear Chief Executive Officer,

Thank you for submitting Tompkins County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Tompkins County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Tompkins County may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Tompkins County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amend STSJP plan will also need to be submitted, if (Tompkins county) shifts its detention allocation for STSJP eligible expenses

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at [Daniel.Hulihan@ocfs.ny.gov](mailto:Daniel.Hulihan@ocfs.ny.gov).

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at [stsjp@ocfs.ny.gov](mailto:stsjp@ocfs.ny.gov) and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or [Cara.Korn@ocfs.ny.gov](mailto:Cara.Korn@ocfs.ny.gov) and Shawn Chin-Chance at (212) 961-4110 or [Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini  
Associate Commissioner  
DJJOY Office of Community Partnerships

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)**  
**FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 7 / 13 / 2015

Plans should be submitted to: [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

Please ensure that the title “**Supervision and Treatment Services for Juveniles Plan**” and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

[Cara.Korn@OCFS.ny.gov](mailto:Cara.Korn@OCFS.ny.gov) PH. 518-408-3999

**SECTION ONE- Municipal Information**

NAME OF MUNICIPALITY: Tompkins County	
STSJP LEAD AGENCY: Tompkins DSS	STSJP LEAD PERSON: Todd Husick
STSJP LEAD PHONE NUMBER: 607-274-5297	STSJP LEAD E-MAIL: todd.husick@dfa.state.ny.us

**SECTION TWO – List of Programs and Services to be Funded**

In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:

Program One-Name	Probation Electronic Monitoring	Type of Program	ATD
<b>Total Program Expenses</b>	\$ 5000	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14850	14851	
	14886	13068	
	14867		
	13073		
	13053		

2. How will the program reduce the number of youth who are detained or in residential placement?  
EM will prevent and/or reduce detention or residential placements because in some cases it will be as an alternative to detention. It is also a deterrent to violations of conditions of probation, which sometimes result in placements.

3. How will the program be family focused?  
How EM is family focused: EM keeps the child in the home. EM is used in tandem with supervision and other services. The needs of the youth and family are assessed and services particular to that family are explored and then mobilized. Family therapy, the Multisystemic Therapy (MST) program, or other appropriate services may be accessed to ensure that a youth's confinement to the home is safe for the child and parent.

4. Can the program be replicated across multiple locations?  
YES

5. What is the projected number of youth that are served by this STSJP funded program?  
 5-10 youth

6. If program is being used as an ATD and an ATP, how will it serve both populations of youth?

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

100% of youth receiving EM as an alternative to detention and/or placement avoided detention and placement which exceeded the proposed goal of 75%

100 % of youth receiving EM followed conditions of probation

8. What were the barriers if not met?

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? 12/12/2014
2. What was the average length of stay for youth in program or service? 2-3 months
3. How many youth received services in the program during FY 2015? 4

Program Two -Name	Probation Engagement Supports	Type of Program	ATP
Total Program Expenses	\$ 3800	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14850	14851	
	14886	13068	
	14867		
	13073		
	13053		

2. How will the program reduce the number of youth who are detained or in residential placement?  
 Providing supports such as transportation, enhanced communication and problem solving and incentives will improve engagement in school and support services by Youth and in turn reduce the number of youth placed in detention.

3. How will the program be family focused?  
 The engagement supports provided through this plan will enable probation officers to more easily communicate, and collaborate with parents and youth in supporting youth in engaging in school and services.

4. Can the program be replicated across multiple locations?

YES

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

100% of youth avoided detention placements..

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? \_\_\_\_\_

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? 12/12/2014

2. What was the average length of stay for youth in program or service? one year

3. How many youth received services in the program during FY 2015? 20

<b>Program Three -Name</b>	Probation Supervision	<b>Type of Program</b>	ATD
<b>Total Program Expenses</b>	\$ 11,200	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14850	14851	
	14886	13068	
	14867		
	13073		
	13053		

2. How will the program reduce the number of youth who are detained or in residential placement?

Probation Supervision reduces detention by increasing the level of monitoring and support they receive, thereby enabling them to address issues that arising before they rise to the level of needing a more intensive intervention.

3. How will the program be family focused?

The probation officer develops a plan with the family with a focus on competence development, supervision, and services. They meet individually with youth as well as their families and their resources.

4. Can the program be replicated across multiple locations?

YES

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

100% of youth served avoided detention placement

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

8. What is the projected number of youth that will be served by this STSJP – funded program? 6

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? 12/12/2014

2. What was the average length of stay for youth in program or service? one year

3. How many youth received services in the program during FY 2015? 9

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES  
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)**  
**FISCAL YEAR (FY) 2016 ANNUAL PLAN**

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Please ensure that the title **“Supervision and Treatment Services for Juveniles Plan”** and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. **Note:** Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either: .

[Shawn.Chin-Chance@ocfs.ny.gov](mailto:Shawn.Chin-Chance@ocfs.ny.gov) PH. 212-961-4110

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SECTION ONE- Municipal Information	
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SECTION TWO – List of Programs and Services to be Funded			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Youth Advocacy Program	Type of Program	ATP
<b>Total Program Expenses</b>	<b>\$ 20000</b>	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	14850	14581	
	14886	13068	
	14867		
	13073		
	13053		
2. How will the program reduce the number of youth who are detained or in residential placement? YAP works with the highest risk youth in the community, including JDs, JOs, and youth who are in residential. YAP provides intensive case management and mentoring work with youth. YAP has been highly effective in preventing placement and returning youth from institution earlier.			
3. How will the program be family focused? YAP works with the entire family, providing wraparound services to the youth and their family..			
4. Can the program be replicated across multiple locations? YES			

5. What is the projected number of youth that are served by this STSJP funded program?

2-4 youth

6. If program is being used as an ATD and an ATP, how will it serve both populations of youth?

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

100% of the youth served were maintained in the community (no residential placement).

All the youth also received educational and employment supports as well as connections with other community based services.

8. What were the barriers if not met?

**Did the program receive STSJP funds for FY 2015?**  Yes  No **If Yes, answer the questions below:**

1. When did the program start using FY 2015 STSJP Funds? 12/29/2014

2. What was the average length of stay for youth in program or service? 3-6 months

3. How many youth received services in the program during FY 2015? 4

Program Two-Name	Glove House Respite	Type of Program		ATD/ATP	
Total Program Expenses	\$ 40,095	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
1. Please indicate specific zip codes that your plan targets:	14850	14851			
	14886	13068			
	14867				
	13073				
	13053				

2. How will the program reduce the number of youth who are detained or in residential placement?

The program will provide a place for youth to go to provide a "cooling off" period without being placed in detention or a residential program. This period of time will also provide the opportunity for planning for other services and supports for the yout.

3. How will the program be family focused?

When respite is utilized as a diversion to placement it allows time for the family to work with service providers to put a safe plan in place to meet the needs of the child and family in their home community. The observations of our staff may be helpful for planning purposes.

4. Can the program be replicated across multiple locations?

YES-in other certified foster homes

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

Not used in 2015.

6. What were the barriers if not met?

7. If program was used as an ATD and an ATP, how was It used to serve both populations of youth?

The program will provide respite for youth that are either at risk of a detention or residential facility placement. For both population, referrals will be made to respite if it appears that a detention or residential placement is imminent unless there is some opportunity for the youth to have some time away from family. This sill give both parties time to sort out underlying issues and come up with a plan to effectively address behavior that would lead to placement.

8. What is the projected number of youth that will be served by this STSJP – funded program? 5

Did the program receive STSJP funds for FY 2015?  Yes  No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? \_\_\_\_\_

2. What was the average length of stay for youth in program or service? \_\_\_\_\_

3. How many youth received services in the program during FY 2015? \_\_\_\_\_

<b>Program Three -Name</b>		<b>Type of Program:</b>	
<b>Total Program Expenses</b>	\$	<b>Rollover Funded Program</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:			
			
2. How will the program reduce the number of youth who are detained or in residential placement?			

**SECTION THREE – Analysis of Communities**

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

2014: 50-55% of detention placements were from Ithaca. The remainder are from outlying areas of Dryden, Groton, Newfield, Lansing, and Trumansburg This is similar to data from last year.

**SECTION FOUR – Disparity**

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If No disparities or disproportionalities exist in your system simply state that in the space below.

In 2014, a total of 23 youth were placed in detention with 56% being a race other than white. This is a slight increase from 50% in 2013.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.  
 .Service Engagement Supports: As low income often disproportionately affects minorities, providing supports such as transportation, enhanced communication, improved problem solving and incentives will serve to offset this disadvantage and enable these youth and families to more effectively engage in services that prevent detention placements. Supervision: will decrease disproportionality by limiting the need for these youth to enter detention and placement.

**SECTION FIVE – Strategy**

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

Electronic monitoring has been effective by providing additional level of supervision, most likely the youth's heightened awareness that their location is known deters them from engaging in behaviors that might put them at risk of placement. Probation Supervision of PINS and JD youth has been effective in reducing placements by providing additional ongoing support for youth and hence someone they can problem solve with around behaviors that might lead to placement. Service Engagement Supports provide logistical supports for attending services as well as incentives for more positive prosocial behaviors

Other collaborative partners that work with these youth include: mental health agencies (Family and Children's Services and Tompkins County Mental Health), Substance Abuse Treatment Providers (Cayuga Addiction Recovery Services & Alcohol and Drug Council of Tompkins County), Ithaca Youth Bureau, YMCA, WIC, and local employers.

**SECTION SIX – Outcomes**

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

75% of youth receiving EM as an alternative to detention and/or placement will avoid detention and placement

75% of youth receiving Service Engagement Supports will avoid placement

75% of youth receiving PINS or JD Supervision will avoid placement

Other projected positive outcomes for youth who participate in the services and programs:

EM will allow youth to remain in their School District and work towards graduation.

80 % of youth in YAP will avoid further legal involvement.

90% of youth in YAP will participate in community service events, supported work, or employment.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

**SECTION SEVEN– Comments**

## SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If No disparities or disproportionalities exist in your system simply state that in the space below.

In 2014, a total of 23 youth were placed in detention with 56% being a race other than white. This is a slight increase from 50% in 2013..

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

YAP: YAP is a community based services provided throughout our community which is well known in various neighborhoods, communities, and systems. YAP meets with families and youth in their communities. Their office is friendly and located in a central area. YAP will address disproportionality in placements, particularly institution level, by reducing the numbers of youth in institution placement.

## SECTION FIVE – Strategy

**Justification and Overall Strategy** – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

YAP provides intensive wraparound services that support youth and their families to address behaviors effectively that might otherwise require their placement in detention or residential facility. YAP has been highly effective reducing residential placement in our community for over 10 years.

Glove House Respite will provide Tompkins County with an alternative to detention placement then enables youth and families to have a "cooling off" period to sort out difficulties and come up with a plan for addressing underlying issues..

Other collaborative partners that work with these youth include: mental health agencies (Family and Children's Services and Tompkins County Mental Health), Substance Abuse Treatment Providers (Cayuga Addiction Recovery Services & Alcohol and Drug Council of Tompkins County), Ithaca Youth Bureau, YMCA, WIC, and local employers.

## SECTION SIX – Outcomes

**Performance Outcomes** – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

87% of youth referred to YAP will avoid placement out of the home

87% of youth referred to Glove House Respite will avoid detention placement

Other projected positive outcomes for youth who participate in the services and programs:  
90% of youth in YAP will participate in community service events, supported work, or employment. In addition, once a youth is discharged they can remain connected informally and formally through YAP alumni program and music program.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

**SECTION SEVEN- Comments**

**SECTION EIGHT– Plan Amounts**

**Instructions:**

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

**Expenses**

1. Program Expenses (from Program Services)	80095	
2. State Reimbursement (Line 1* 0.62)		49659

**Available Reimbursements**

3. STSJP Allocation	40000
4. Detention Allocation	176752
5. JDAI	

**Reimbursements for this Plan**

6. STSJP Allocation	40000
7. Detention Allocation being shifted to STSJP (if applicable)	9659
8. JDAI (if applicable)	
9. FY 2015 Rollover (if applicable)	
10. Total Reimbursements (Lines 6-9)	49659

**State and Local Totals**

11. State Share Amount (Line 10)	49659
12. Local Share Amount (Line 1-10)	30436

**SECTION NINE– Approval**

**Approval of the Chief Executive Officer**

As STSJP Lead for Todd Husick Municipality, I certify that the CEO Joe Mareane has reviewed and approved the 2015-2016 plan.

Date: 7 / 13 / 2015 STSJP Lead 50a843 STSJP Lead Todd Husick  
 User ID: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**INSTRUCTIONS:**

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan
- f. Upload completed plan and send it to OCFS via the STSJP email address at [ocfs.sm.stsjp@ocfs.ny.gov](mailto:ocfs.sm.stsjp@ocfs.ny.gov)

**Approval of the OCFS STSJP Program Lead**

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles Program Plan for Tompkins Co Municipality and 2015-2016 fiscal year.

Date: 8/13/15 User ID: [Signature] Printed Name: Amison Campbell