



Office of Children
and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Acting Commissioner

August 7, 2015

Dear Chief Executive Officer,

Thank you for submitting Putnam Supervision and Treatment Services for Juveniles Program (STSJP) plan for Fiscal Year (FY) 2016. Your plan has been reviewed by the Office of Children and Family Services (OCFS) and I am pleased to inform you that your county's STSJP plan has been **approved**.

Putnam is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your Putnam will continue to receive 49% State reimbursement for eligible detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. Putnam may make an initial detention allocation shift or increase the amount of the detention allocation shift until December 31, 2015. If Putnam plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Cara Korn and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purpose detention funds will be used for under STSJP. An amend STSJP plan will also need to be submitted, if (Putnam) shifts its detention allocation for STSJP eligible expenses

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period April 1, 2015 to March 31, 2016. Questions on all aspects of claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their family through innovating alternative to placement and detention programs.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct all STSJP inquiries to Cara Korn at (518) 408-3999 or Cara.Korn@ocfs.ny.gov and Shawn Chin-Chance at (212) 961-4110 or Shawn.Chin-Chance@ocfs.ny.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Mancini".

Joseph Mancini
Associate Commissioner
DJJOY Office of Community Partnerships

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
**SUPERVISION AND TREATMENT SERVICES FOR JUVENILE PROGRAM (STSJP)
FISCAL YEAR (FY) 2016 ANNUAL PLAN**

STSJP Plans are due to the Office of Children and Family Services (OCFS) by 06 / 29 / 2015

Plans should be submitted to: ocfs.sm.stsjp@ocfs.ny.gov

Please ensure that the title "Supervision and Treatment Services for Juveniles Plan" and your municipality name are in the subject field to facilitate the timely review of your STSJP Plan. Note: Fiscal Year (FY) 2016 replaces the term State Fiscal Year (SFY) 2015-16 and FY 2015 replaces the term SFY 2014-15.

Please direct any STSJP Plan questions to either:

Shawn.Chin-Chance@ocfs.ny.gov PH. 212-961-4110

Cara.Korn@OCFS.ny.gov

PH. 518-408-3999

SECTION ONE- Municipal Information	
NAME OF MUNICIPALITY: Putnam County	
STSJP LEAD AGENCY: Department of Social Services	STSJP LEAD PERSON: Frank Marocco
STSJP LEAD PHONE NUMBER: 845-808-1500	STSJP LEAD E-MAIL: Frank.Marocco@dfa.state.ny.us

SECTION TWO -- List of Programs and Services to be Funded			
In this section, list the exact name of each program who have received STSJP funds, along with the projected amount of STSJP funds to be used for each. If this is a rollover program, please answer questions that are relevant to the funded program:			
Program One-Name	Berkshire Farm	Type of Program	ATP
Total Program Expenses	\$ 72,496.00	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	10541	10579	
	10512		
	10509		
	12563		
	10516		
2. How will the program reduce the number of youth who are detained or in residential placement? This year, Putnam County conducted a Local Self-Assessment with the intention of identifying strengths and needs in our local practice specific to safety and permanency/wellbeing of youth involved in our Juvenile Justice system. The assessment laid a strong foundation for establishing priorities and the formulation of practice strategies that we hope will divert our youth from detention and residential placements. This will require Putnam to remain focused on limiting the use of the detention of juveniles to those youth at highest risk of failing to appear in court or youth who pose a threat to public safety. The agreed upon strategies that will minimize the harmful, unintended effects of removing youth from our community while maintaining public safety are as follow: (see attach)			
3. How will the program be family focused? This program will be family focused by using the Functional Family Therapy (FFT) model through Berkshire Farm Center & Services for Youth. FFT is a nationally recognized program for at-risk and juvenile justice involved youth. This model clearly identifies specific phases that organize family change in coherent manner. Each phase in the FFT change process includes specific goals, assessment foci, specific techniques of intervention, and clinical skills necessary for success. FFT uses motivation strategies to engage all family members and identify specific behavior changes needed.			
4. Can the program be replicated across multiple locations? Yes, the program will be replicated in multiple locations in Putnam County.			

5. What is the projected number of youth that are served by this STSJP funded program?

The projected number of youth that will be served by the STSJP funds is 22 youth.

6. If program is being used as an ATD and an ATP, how will it serve both populations of youth?

This program is being used by ATP only.

7. If the program was used during FY 2015, please assess whether the service or program achieved the projected reductions in detention utilization and/or residential placements and other performance outcomes.

Putnam County had one non-secure detention youth for three days of care.

8. What were the barriers if not met? Unfortunately, Putnam County did not receive STSJP approval until August 2014 and funding in sufficient amount of time to effectively use the STSJP strategies

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? September 2014

2. What was the average length of stay for youth in program or service? 5.5 months

3. How many youth received services in the program during FY 2015? 7 youth

Program Two -Name	Putnam County Probation	Type of Program	ATD/ATP
Total Program Expenses	\$ 24,182	Rollover Funded Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	10541		10579
	10512		
	10509		
	12563		
	10516		

2. How will the program reduce the number of youth who are detained or in residential placement?

We plan to use the money to provide transportation to youths, who otherwise would not have any transportation, to after school programs, counseling and probation. Youth will be able to participate in after school programs at Green Chimney's Outreach Center along with groups. This will provide a constructive use of their time, support, and get them to much needed counseling services. Additionally, the Probation Officer will conduct curfew checks which will provide accountability and structure. The goal of this is to reduce the number of placements and detentions in detention. The funding will be used also to pay for overtime for the Probation Officer to conduct curfew checks.

3. How will the program be family focused?

This program will increase the positive focus of the youth and their family. It will provide support for them, so they can engage in effective community programs.

4. Can the program be replicated across multiple locations?

Yes, this program can be replicated across multiple locations.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

The program was not in effect last year and we did not use the funds.

6. What were the barriers if not met?

Funding not being available was a barrier.

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

The program was not used last year.
This plan will serve both ATD and ATP youth.

8. What is the projected number of youth that will be served by this STSJP – funded program? 10

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? Did not use the funds this year

2. What was the average length of stay for youth in program or service? n/a

3. How many youth received services in the program during FY 2015? 0

Program Three -Name	Green Chimneys		Type of Program	
Total Program Expenses	\$ 69,824.00	Rollover Funded Program	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
1. Please indicate specific zip codes that your plan targets:	10541	10579		
	10512			
	10509			
	12563			
	10516			

2. How will the program reduce the number of youth who are detained or in residential placement?

This pilot program coordinated through Green Chimneys is for Putnam County PINS and JD youth (STSJP eligible) to provide them with services to optimize their functioning in their home, school and community to avoid placement. Specifically through the provision of Case Management, Skill Building and Respite Services.

3. How will the program be family focused?

This program will provide skill building services for up to four hours weekly per youth. Respite services will be available up to four hours weekly per youth. Youth will have the opportunity to attend groups at the Community Outreach Center that focus on Risk Taking, Anger Management, and other pro-socialization groups. Parents will be encouraged to attend monthly psychoeducational, parent-support group to identify ways they can strengthen the parent-child relationship and receive support from other parents facing similar challenges.

4. Can the program be replicated across multiple locations?

Yes, the program can be replicated in multiple locations.

5. If the program was used during FY 2015, were the performance outcomes met and describe the outcomes?

This is a Pilot program and was not used during FY 2015.

6. What were the barriers if not met?

N/A

7. If program was used as an ATD and an ATP, how was it used to serve both populations of youth?

N/A

8. What is the projected number of youth that will be served by this STSJP -- funded program? 8

Did the program receive STSJP funds for FY 2015? Yes No If Yes, answer the questions below:

1. When did the program start using FY 2015 STSJP Funds? N/A

2. What was the average length of stay for youth in program or service? N/A

3. How many youth received services in the program during FY 2015? N/A

SECTION THREE - Analysis of Communities

Provide an analysis that identifies the neighborhoods or communities from which the greatest number of juvenile delinquents, juvenile offenders and persons in need of supervision (PINS) are remanded to detention or residentially placed. Are these the communities and neighborhoods served in the previous years' approved plan, if not, what has changed?

Putnam County Department of Social Services along with a Consulting Team did an analysis of our communities from which the greatest number of juvenile delinquents (JD) and persons in need of supervision (PINS) were remanded to detention during 2015. Sources for our analysis included our locally developed data, Detention Admissions History data 1/1/2014 to 12/31/2014 along with Data Warehouse information. Putnam County had 1 youth remanded to non-secure during 2014 for a total of 3 days of care.

Putnam County had zero OCFS custody placements in 2015.

Putnam County had one non-secure placed youth in 2015.

Total JD probation intake cases opened for youth during 2015 in Putnam County was 28.

These numbers are so low there is not enough cases to provide an analysis, since the prevention programs have been so strong that the data leaves us with insufficient data to provide a true analysis.

SECTION FOUR – Disparity

In this section, please provide information indicating whether the use of detention or residential placement in your service area exhibits a significant racial or ethnic disparity or disproportionality. Please note that when looking for disparity, highlight, with the use of accurate data, youth who given comparable levels of need, do not receive equal utilization of services. Seek out all decision points to illustrate usage. When looking for disproportionality, identify any population groups who are underrepresented in a larger population and then overrepresented in a subset population. For example, population group A represents 15 percent of the general population but represents 75 percent of the detention population. If you currently do not measure these variables, please include your plan for data collection for Racial and Ethnic Disparities across your system. If No disparities or disproportionalities exist in your system simply state that in the space below.

No disparities exist.

If such disproportionality exists, describe how the service/program proposed for funding will address this disparity.

N/A

SECTION FIVE – Strategy

Justification and Overall Strategy – The purpose of STSJP funds is to establish supports and services for youth who, absent these services, are likely to be detained or placed. Funds should therefore be clearly targeted to meet the needs of the types of youth who in the past have been admitted to detention or residential placement. With this specific purpose in mind, describe the strategy devised by your collaborative partners (list your collaborative partners) to address the STSJP Funding objective through the programs chosen in Section Two.

While detention and residential placement are sometimes unavoidable in certain circumstances, workable community options are critical in order to provide alternatives to detention and residential placement. We are proposing this community based juvenile justice supervision and treatment program as a solution based and cost effective alternative to detention. We hope during this fiscal year to use the funds designated to our jurisdiction for diversion services that address our identified population while minimizing the harmful, unintended effects of removing youth from our community, while also maintaining public safety. Unfortunately, Putnam County has not received the STSJP approval and funding in sufficient amount of time to effectively use the STSJP strategies. We know from our work and experiences during the last STJSP funding cycle that Family Engagement plays a critical role in positive outcomes for youth, families and our community. (see attachment)

SECTION SIX – Outcomes

Performance Outcomes – For FY 2016, provide the projected performance outcomes for your proposed services and programs, being sure to include: An estimate of the anticipated reductions in detention utilization and residential placements.

An estimate of the anticipated reductions in detention utilization and residential placements.

We estimate that detention utilization is maintained as is the residential placements.

Other projected positive outcomes for youth who participate in the services and STSJP program are as follows: Increase in effective communication by and between youth and parents (as measured by self-surveys), increase in positive peer interactions and relationships (self-reports; parent/guardian reports), increase in the identification of positive coping skills (as reported by parent/child and FFT Family Specialist reports), decrease in family conflict (as reported by parent/child).

Other projected positive outcomes for youth who participate in the services and programs:
Staff who engage with STSJP youth will all be trauma informed.

Are there any changes in allocations or practices planned for FY 2016 based on experiences in FY 2015, please list those changes:

Some changes in allocations or practices will be providing transportation for youth to after school programs, counseling and probation. A Probation Officer will conduct curfew checks which will provide accountability and structure.

Putnam County Department of Social Services, Probation, Youth Bureau and Berkshire Farm Center & Services for Youth met to brainstorm around how to maximize our services by attempting to motivate all families into the therapeutic process to avoid any youth facing out of home placement. As discussed, referrals would be obtained by the FFT therapist when the youth was at the PINS Intake level, as preventative care yields more positive outcomes than does care at the point when youth are facing additional charges, residential placement has already been discussed. As this is not an option due to how the funds are filtered into the county. A plan was created including:

1. The FFT Therapist will have unique meeting times with the family, separate from all other collaterals on the case, so the therapist's role is clearly defined for the family.

2. If and when a case is starting to demonstrate risk factors that would place the referred youth or any other youth in the home at risk of placement outside of their home, a face to face provider meeting will occur with all relevant providers on the case (con't)

SECTION SEVEN-- Comments

Thank you to Cara Korn for her assistance with the approval of the rollover funds.

SECTION EIGHT-- Plan Amounts

Instructions:

- A. Enter all program expenses in Program Services tab.
- B. Specify State Reimbursements for this plan (lines 6-9)

Expenses

1. Program Expenses (from Program Services)	166,502	
2. State Reimbursement (Line 1 * 0.62)		103,231

Available Reimbursements

3. STSJP Allocation	140,000
4. Detention Allocation	60,317
5. JDAI	--

Reimbursements for this Plan

6. STSJP Allocation	40,000
7. Detention Allocation being shifted to STSJP (if applicable)	19,940
8. JDAI (if applicable)	
9. FY 2015 Rollover (if applicable)	43,291
10. Total Reimbursements (Lines 6-9)	103,231

State and Local Totals

11. State Share Amount (Line 10)	103,231
12. Local Share Amount (Line 1-10)	63,271

SECTION NINE-- Approval

Approval of the Chief Executive Officer

As STSJP Lead for Putnam County Municipality, I certify that the CEO MaryEllen Odell has reviewed and approved the 2015-2016 plan.

Date: 6 / 29 / 2015 STSJP Lead 37A379 STSJP Lead Frank Marocco
 User ID: _____ Printed Name: _____

INSTRUCTIONS:

Instructions for properly processing an STSJP plan.

- a. Once you have opened a copy of the OCFS-2121 form, please immediately use the "Save As" function in Microsoft Word to save a copy of the document on your computer.
- b. Please save your STSJP plan using the following format; (Municipality Name 2015-2016 STSJP Plan)
- c. Work from the "saved" plan document using it to record all of your municipality's information. Please use the document OCFS- 2121A to document additional STSJP programs.
- d. Once you have satisfactorily completed entering the required data, save the document.
- e. Section Nine must be completed prior to OCFS review of STSJP Plan
- f. Upload completed plan and send it to OCFS via the STSJP email address at ocfs.sm.stsjp@ocfs.ny.gov

Approval of the OCFS STSJP Program Lead

As OCFS STSJP reviewer, I certify that I approve of this Supervision and Treatment Services for Juveniles Program Plan for Putnam Municipality and 2015-2016 fiscal year.

Date: 8/7/15 User ID: MJ0687 Printed Name: Shawn Chin-Chano