

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
REQUEST FOR BID
(This is not an order)
BID MUST BE MADE ON THIS SHEET

Direct Inquiries and Return Bid to:
NYS Office of Children & Family Services
RFP Unit, Room 202, IFB# 2016-02
52 Washington Street
Rensselaer, NY 12144
Email for Inquiries: RFP@OCFS.NY.GOV

Bid Number: CFS01-IFB-2016-02	Commodity Group:
Bid Opening: RFP Unit, Room 202	Commodity/Service Name: Industry Land Lease
Date: Due 12/1/2016 (11 AM). Opened 12/2/2016	
Time: 11 AM (Due Date)	
Location: Industry Residential Center, 375 Rush-Scottsville Rd., Rush, New York 14543	

Price to include delivery to: (Describe exact location and method of delivery:

See Land Lease Information Specifications document

Agency's – Specification of item(s)/services required:

New York State land is available for farm use at the New York State Office of Children and Family Services (OCFS), Industry Residential Center at 375 Rush-Scottsville Road, Rush, New York 14543. The term of the lease will be 5 growing seasons in 2017-2021. There are 6 lots available for a total of 160 acres. A map of the lots is available upon request.

Additional land lease information is attached.

The award will be made to the bidder with the highest per acre bid amount. Minimum bid is \$40/acre. The bidder must include their e-mail address on this bid.

Payment for first year lease is due upon approval of the lease or March 1st, whichever is later, and on March 1 of each subsequent year.

Bidders Quotation and specific description of item(s)/services offered:

Bid price per acre: \$ _____

Total 5 year bid: \$ _____
(Price per acre times 160 acres times 5 years)

E-mail address of bidder: _____

NOTICE TO BIDDERS:

Pursuant to Article XI of the State Finance Law and the Rules and Regulations of the Commissioner of General Services, sealed bids will be received at the above address for furnishing the item(s)/services in this Request for Bid. When submitting a bid, you must:

1. Prepare your bid on this form using ink or typewritten, or filled out on-line. Only one copy of the bid is required.
2. If your bid deviates from the specifications, indicate such fact and explain such deviations, attaching additional sheets, if necessary.
3. Sign the bid on the reverse side. By signing, you indicate full knowledge and acceptance of the General Specifications (9/83) and amendments thereto, and of the Request for Bid. The Bid must be completed in the name of the bidder (corporate or other) and must be fully and properly executed by an authorized person.
4. On the envelope containing the sealed bid, indicate the bid number and the bid opening date and hour.

POLICY STATEMENT: It is the policy of New York State to maximize the opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises, as bidders, subcontractors, and suppliers on its procurement contracts. The opportunity for full participation in our free enterprise system is essential to obtain social and economic equality and improve the functioning of the State economy. Accordingly, it is the policy of the New York State Office of Children and Family Services to foster and promote the development of New York State business enterprises, including those that are minority and women-owned.

The contractor, by bidding on this contract acknowledges an understanding of the policy herein stated. The contractor is encouraged to assist the State in the implementation of this policy by taking appropriate steps, in situations under his/her direct control, to utilize New York State supplies and sub-contractors, including minorities and women, in the completion of this procurement.

Information on the availability of New York State subcontractors and suppliers, including the Director of Certified Minority and Women-Owned Business Enterprises, is available from the NYS Department of Economic Development.

The Office of Children and Family Services recognizes the need to further promote the purchase and utilization of products with recycled and/or remanufactured content. Implementation of this initiative will further the objectives of Governor Cuomo's Executive Order No. 142 issued January 16, 1991 directing all State agencies to purchase, consistent with applicable law, recycled products made from secondary materials. In addition, the flexibility now afforded agencies is expected to further the goals of Chapter 70 of the Laws of 1988, New York States Solid Waste Management Act.

The contractor, by bidding on this contract, acknowledges his/her understanding of the policy herein stated. The contractor is encouraged to assist the State in the implementation of this policy by taking appropriate steps, in situations under his/her direct control, to utilize products with recycled and/or remanufactured content in the completion of this procurement.

NON-COLLUSIVE BIDDING CERTIFICATION: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his/her knowledge and belief:

- (1) The prices of this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, or directly or indirectly, to any other bidder or to any competitor; and/
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

NONDISCRIMINATION IN NORTHERN IRELAND: MAC BRIDE FAIR EMPLOYMENT PRINCIPLES

In accordance with Chapter 807, Laws of 1992, the bidder, by submission of this bid, certifies that it or any individual or legal entity in which the bidder holds a 10% or greater ownership interest, or any individual or legal entity that holds a 10% or greater ownership interest in the bidder, either: (answer Yes or No to one or both of the following, as applicable)

- 1. Have business operations in Northern Ireland: Yes No; If Yes,
- 2. Shall take lawful steps in good faith to conduct any business operations they have in Northern Ireland in accordance with the Mac Bride Fair Employment Principles relating to nondiscrimination in employment and freedom of workplace opportunity regarding such operations in Northern Ireland, and shall permit independent monitoring of their compliance with such principles: Yes No;

SIGNATURE:

The undersigned (if a corporation) certifies that it is duly authorized to do business in the State of New York. The undersigned further attests that the specifications, OCFS General Specifications and Appendix A & C have been reviewed and agrees to be bound by the terms and conditions thereof.

Name of Bidder: _____ Employer's Federal ID No. _____

Address (Street): _____ Telephone (AC)/ Number: _____

City: _____ State: _____ Zip Code: _____ County: _____

Signature of Bidder: **X** _____ Printed Name of Signer: _____

Official Title: _____ Date: ____ / ____ / ____