

PLACEMENT AGREEMENT

FOSTER CARE PROGRAM

OCFS RESPONSIBILITIES:

1. OCFS is responsible for the overall planning for each youth
2. The Counselor will contact the youth and foster home on a bi-weekly basis
3. Boarding payments will be made on a bi-weekly basis
4. OCFS is responsible for all medical and dental needs, in line with the NYS Medical fee schedule.
5. OCFS is responsible for clothing needs, to the maximum allowable in the clothing schedule.
6. With prior approval, OCFS will assume responsibility for certain special needs as they occur.
7. Legal responsibility for the youth remains with OCFS.
8. OCFS will provide foster parents with all pertinent information concerning youth placed in their home.
9. OCFS will provide training opportunities for foster parents.
10. OCFS will review and evaluate each foster home on an annual basis.
11. In those situations in which OCFS plans to remove a youth without the consent of the foster parents, OCFS will provide the foster parents at least ten (10) days written notice.
12. OCFS will remove a youth from the home, at the request of the foster parents or the youth, within 48 hours where possible but in no case more than ten (10) days.
13. OCFS will provide in writing to each foster home all relevant foster care rules, regulations, guidelines, procedures and any amendments or changes in such written material.

FOSTER PARENT RESPONSIBILITIES:

1. Maintain the foster home in conformance with the rules and regulations of OCFS.
2. Accept for foster care only youth placed by OCFS, unless a written exception is granted by appropriate OCFS staff.
3. Provide the day to day care of youth placed in the foster home, including adequate diet, clothing and sleeping accommodations.
4. Safeguard youth's health and arrange for regular medical and dental examinations and needed treatment.
5. Support the youth's professed religion.
6. Keep the youth's clothing clean and in proper repair.
7. Submit completed "Statement of Care Provided" (Form OCFS-2027), on a bi-weekly basis.
8. Provide receipts for all clothing purchases, and return to OCFS any part of the clothing advance check not used for that purpose.
9. Provide each youth with a minimum allowance of \$7.00 per week from the boarding payments.
10. Maintain access to telephone service at all times.
11. Report immediately, to the OCFS Counselor assigned to your home, any unauthorized absence of a youth placed in your home by OCFS.
12. Attend training sessions as agreed upon by the foster parent organization and OCFS.
13. Notify OCFS of all changes in household, such as family composition, illness, employment, address and telephone number.
14. Attend necessary meetings with teachers and/or other school authorities.
15. Treat materials relating to youth, and shared with youth by OCFS as confidential.
16. Accept youth placed in your home as a member of the household.
17. Notify OCFS promptly and cooperate in the development of alternate plans for foster care youth you are unable to continue to provide for in your home. (It is expected that OCFS will be provided at least 48 hours to make alternative arrangements for care.)

Foster Parent(s): _____
(Signature) (Signature) (Date)

OCFS Representative: _____
(Signature) (Title) (Date)